

STATE OF KANSAS
OFFICE OF THE ATTORNEY GENERAL
Through the KANSAS BUREAU OF INVESTIGATION

INSTRUCTIONS

Complete:

Private detective license application

Firearms permit application and notice of completion-training form (if applicable)

Application(s) must be completed in its entirety. An incomplete application will result in processing delays.

The Kansas Bureau of Investigation may take up to **90 days** to process an application.

In addition to your completed application(s), the following items must be submitted:

- Examination A
- Two (2) color, front view, photographs (no smaller than 2 x 2, no larger than 4 x 6) taken within 30 days before the application is submitted with a plain light colored background. (Do not wear a hat, scarf, other head gear or sunglasses.)
- Two (2) applicant (blue) fingerprint cards. Prints must be clear and fully rolled.
- Except for an employee of a licensed private detective agency, verification of a corporate surety bond in the amount of \$100,000 or more OR a certificate of insurance showing general liability insurance providing coverage in the amount of \$100,000 or more for bodily injury or property damage caused by negligence and errors or omissions; OR verification of \$100,000 or cash deposit with the state treasurer.
- Copy of DD214 if prior or other military service

Request for badge/case (optional if you have applied for a firearm permit)

Mail completed application(s) and other required items to:

Private Detective Licensing
Kansas Bureau of Investigation
1620 SW Tyler
Topeka, Kansas 66612-1837

General Information:

Types of private detective license:

- **Employee** of a licensed private detective agency.
- **Independent** private detective, i.e., not employed by a licensed detective agency.

- **The owner, an officer, director, partner or associate** of a licensed private detective agency who intend to engage in private detective work as well as and operate the business of a private detective agency.
- **Private detective agency** regularly employs other person(s) to engage in detective business.

Application fee(s). The application fee(s) is non-refundable. Subtract \$15.00 from your application fee(s) if you paid for the application packet.

- Employee of private detective agency - \$250 for two-year license from date of issuance.
- Independent private detective - \$250 for two-year license from date of issuance.
- Owner, officer director, partner or associate of private detective agency who intends to engage in detective business - \$100 for two-year license from date of issuance.
- Private detective agency - \$250 for two-year license from date of issuance.
- Also available - Private detective firearm permit - fee \$50.00,
- Private detective firearm permit badge with case - fee \$55.00 (must have a firearm permit to purchase). Upon expiration, suspension, or revocation of firearm permit, badge must be returned to the Kansas Bureau of Investigation private detective licensing unit.

Please Note: A private detective firearm permit allows a private detective to carry a concealed firearm only while actually engaged in the duties of employment as a private detective. It is not a substitute for a concealed carry permit.

We now have the ability to charge any/all private detective licensing fees on your Visa or Master Card credit cards. To charge any/all private detective licensing fees, please complete the enclosed credit card form. Submit the credit card form with your application and other related material. You are welcome to use a money order, cashiers check or personal check made payable to the Kansas Bureau of Investigation.

TDSR Services (SRS) for child support enforcement purposes.

In completing this application, please bear in mind that Any false information submitted on this application or any accompanying documents, or falsification of the fingerprints or photographs, constitutes grounds for denial of the application, and may subject you to criminal prosecution. The truthfulness and correctness of all information offered in this application must be verified by signing the application before a Notary Public.

Any individual with a disability may request that the Office of the Attorney General/Kansas Bureau of Investigation provide accommodations in order to complete the testing procedure.

Please direct any questions or request for accommodation to Corrina Clements, Program Manager, Private Detective Licensing, Kansas Bureau of Investigation, (785) 296-4436 or send an e-mail to corrina.clements@kbi.state.ks.us .

Upon approval of this application, the license and a pocket identification card (except for agencies) will be mailed to you. In addition, if you have applied and been approved for a private detective firearm permit, that

will be mailed to you also. The license will be valid two years from the date of issuance. It will be renewable every two years. A renewal application will be mailed to you in the two months prior of the expiration date.

Look for the following statues pertaining to the Private Detective Licensing Act on the Kansas Bureau of Investigation's web site <https://www.accesskansas.org/kbi/>. Click on the **KBI PI License Verification**, on the left hand side of the screen. Click on **Kansas Statutes** on the left hand side of the screen.

- Private Detective Licensing Act Kansas Statutes Annotated (K.S.A. 75-7b01 through 75-7b23)
- Kansas Administrative Regulations, Agency 16 Attorney General (K.A.R 16-1 through 16-6)
- Criminal use of weapons statute, (K.S.A 21-4201). See especially subsections (c) (3).

**FEE SCHEDULE PRIVATE DETECTIVE
LICENSING, RENEWALS & other items**

Independent (self-employed)

License fee - \$250.00 (2yrs from date of issuance)

Renewal fee \$175.00 (2yrs)

Requires \$100,000.00 bond **or** certificate of insurance

Agency (employs others)

License fee - \$250.00 (2yrs from date of issuance)

Renewal fee \$175.00 (2yrs)

Requires \$100,000.00 bond **or** certificate of insurance

Individual employee (works under the agency license)

License fee - \$250.00(2yrs from date of issuance)

Renewal fee \$175.00 (2yrs)

(Insurance covered by agency bond or insurance)

Officer, director, partner, or associate (of the agency engaged in detective business)

License fee - \$100.00 (2yrs from date of issuance)

Renewal fee \$100.00 (2yrs)

(covered by agency bond or insurance)

Firearms permit (any licensed private investigator can apply for a firearms permit)

Permit fee - \$50.00

Renewal fee \$50.00 (2yrs)

Firearms trainer

Fee - \$100.00

Renewal fee \$100.00 (2yrs)

Other items:

Badge (and case) - \$55.00

Duplicate license - \$5.00

Information/application packet - \$15.00 (deducted from cost of application)

Current list of private detectives & agencies in Kansas - \$.24 per page

EXAMINATION A

Name of Applicant

Agency Name (if Applicable)

Date

INSTRUCTIONS

This examination covers the provisions found in:

- The Private Detective Licensing Act, K.S.A. 75-7b01 through 75-7b23
- Private Detective Regulations adopted by the Attorney General, K.A.R. 16-1-7 and 16-2-1(a) through 16-6-2
- Criminal use of weapons K.S.A.21-4201 (c)(3)

A copy of these statutes and regulations were included in your application packet. There are ten (10) true or false questions and ten (10) multiple choice questions. To pass this test, you must answer at least fifteen (15) questions correctly. If you do not pass this examination, you must take Examination B within thirty (30) days of this date. If you fail Examination B, you must take a second Examination A within thirty (30) days of taking Examination B. If you fail all three examinations you must wait one (1) year before reapplying for a private detective license.

Mail the completed examination **with** your private detective license application and other related material.

Private Detective Licensing
Kansas Bureau of Investigation
1620 SW Tyler
Topeka, Kansas 66612

Upon approval of your private detective application and passing the examination, your private detective license and identification card will be mailed to you.

EXAMINATION A

I. TRUE OR FALSE - Please mark each answer with a T for True or F for False.

1. ____ The private detective license must be posted in a conspicuous place in the principal place of business of the licensee.
2. ____ A private detective agency is a person which regularly employs other persons to engage in detective business.
3. ____ Bad moral character or bad reputation for truth, honesty and integrity, commission of an act constituting fraud, refusal of a license in this state or any other state, conviction of a felony and making a false statement on the application are all grounds for denial of a license.
4. ____ The only badge that a licensed private detective, who has a firearm permit, may carry is a firearm permit badge designed by the Attorney General.
5. ____ A partner in a private detective agency may permit an unlicensed agent to advertise and engage clients in that agent's own name.
6. ____ The Attorney General may revoke or suspend a license without providing an administrative hearing or procedure with notice and an opportunity to be heard.
7. ____ The Attorney General does not have the power to subpoena and require the production of books, records and papers in order to make an investigation that relates to the private detective act.
8. ____ A firearm permit shall not be renewed unless, within each of the two years before expiration of the permit, the applicant has satisfactorily completed a minimum of two clock hours of training and satisfied the course of fire requirement.
9. ____ A person who secures information from public records is not required to be licensed as a private detective.
10. ____ A licensee may carry a concealed firearm only after obtaining a permit for the firearm and only when actually engaged in the duties of their employment.

II. MULTIPLE CHOICE - Please write the correct letter in the space provided.

1. _____ Which of the following are grounds for revocation or suspension of a private detective license?
 - A. Using false or misleading advertising.
 - B. Conviction of a felony.
 - C. Impersonation of a law enforcement officer.
 - D. Conviction of vehicular homicide, assault, battery, criminal restraint, endangering a child, intimidation of a witness or misdemeanor battery against a law enforcement officer.
 - E. All of the above.

2. _____ Which of the following are prohibited by this Act?
 - A. Use of a firearm permit badge for safety or emergency identification purposes.
 - B. Use of a disguise in connection with the activities of the licensee's business.
 - C. Use of an alias in connection with the activities of the licensee's business.
 - D. Manufacturing or producing false evidence.
 - E. C and D only.

3. _____ Which of the following activities are not exemptions from licensure under the Act?
 - A. Private patrol operators.
 - B. A person who conducts a detective business for more than one employer.
 - C. An insurance adjuster.
 - D. An attorney.
 - E. All of the above.

4. _____ The Act prohibits which of the following?
 - A. Accepting employment adverse to a client or former client when confidential information has been obtained by the licensee.
 - B. Furnishing or performing services on a contingent or percentage basis.
 - C. Using a title, wearing a uniform, using an insignia or an identification card or making a statement with the intent to give an impression that the licensee or individual is connected with the federal government, a state government or any political subdivision of state government.
 - D. Committing an act of fraud or dishonest.
 - E. All of the above.

5. _____ Cathy Client hired Dave Detective, a licensed private detective, to locate a Lincoln Continental titled in both her and her husband's name. Cathy thinks her husband ran off with another woman in the car and wants to know where the car is. David accepted a retainer of \$200.00, but did not do anything to find the car. After a few weeks, David gives Cathy a report that says he is unable to locate the car. Has David done anything wrong?
- A. Yes, he has committed an act of dishonesty or fraud by taking Cathy's money and not completing the work he promised to do.
 - B. Yes, he willfully failed to render services that were agreed to by the parties.
 - C. No, because there was not a written agreement between David and Cathy, so the Act does not apply.
 - D. Only A and B.
 - E. None of the above.
6. _____ Kevin sells cars. He sells a Porsche to Robin. Robin defaults on the loan and takes off with the car. Kevin hires David, a private detective, to locate and repossess the car. Kevin agrees to pay David 10% of the price of the car as the fee. David finds the car and collects his fee which is equal to 10% of the car's sales price. Has David done anything wrong?
- A. No, David can locate cars when the owners have defaulted on the loan and repossess them as long as he does not breach the peace.
 - B. Yes, David performed services based on a percentage fee agreement, which is prohibited.
 - C. No, because David is entitled to be paid for services rendered.
 - D. A and C only.
 - E. None of the above.
7. _____ Darla is a licensed private detective who has obtained a private detective permit to carry a concealed firearm. Darla carries her firearm everywhere. Is Darla violating any laws?
- A. No, as long as she has a permit to carry a concealed firearm.
 - B. No, as long as she has a permit and always visibly displays the identification badge.
 - C. Yes, she can only carry a concealed firearm when actually engaged in activities of her employment as a private detective.
 - D. Only A and B.
 - E. None of the above.

8. _____ Keith, a private detective, was hired by Amanda to find her daughter who is living with a cult. Keith finds the house that Amanda's daughter is living in. When nobody answered the door after Keith knocked, Keith entered the house through an unlocked door. Has Keith done anything wrong?
- A. No, because Keith entered through an unlocked door without breaching the peace.
 - B. Yes, Keith entered the house without consent or permission of the owner or the person in legal possession.
 - C. Yes, because Keith trespassed.
 - D. Only B and C.
 - E. None of the above.
9. _____ Warren, a private detective, is approached by his long-time friend Perry who asks Warren to tell him some information Warren obtained when working on a client's case. What can Warren do?
- A. Warren can tell Perry the information because Perry is a long-time friend and Warren knows he will not tell anyone else.
 - B. Warren can not give Perry the information because he is bound by a confidential relationship with his client.
 - C. Warren can tell Perry the information if Perry is a law enforcement officer who needs the information for a criminal investigation and the information pertains to a criminal offense.
 - D. Only B and C.
 - E. None of the above.
10. _____ Craig, a commissioned police officer, needs extra money and decides to become a private detective. Can he become a licensed private detective?
- A. Yes, because as a police officer he has had all the required training.
 - B. Yes, as long as it does not conflict with his police duties.
 - C. No, because a commissioned law enforcement officer cannot obtain a license as a private detective.
 - D. Only A and B
 - E. None of the above.

STATE OF KANSAS
OFFICE OF THE ATTORNEY GENERAL
Through the KANSAS BUREAU OF INVESTIGATION

Private Detective License Application

1. Name: _____
(Last Name, First Name, Middle Name)

Maiden name and/or any alias names used: _____

2. If you intend to engage in detective business as an **independent** private detective or an **employee** of a private detective agency, complete this section: **If you intend to engage in private detective business as the owner, partner, officer, director or associate of a private detective agency, go to number 3.**

(a) Check one: ☐ Independent ☐ Employee
“Independent private detective” means person who engages in detective business, but who is **not** employed by a licensed private detective agency and does not regularly employ any other person to engage in detective business.

(b) Name under which you intend to do business **or** name of employing agency:

(c) Street address of business: _____
(street number, city, state & zip code)

(d) Business mailing address if different than (c): _____

(e) Telephone #: _____ Fax #: _____ E-Mail: _____

NOTE: If you will be an employee of a private detective agency, you and your employer must sign the Statement of Employment on page 7 of application.

(f) Residence address: _____
Home telephone number: _____ Cell phone number: _____

3. If you intend to engage in private detective business as the **owner, partner, officer, director or associate** of a private detective agency, complete this section:

(a) Name of agency: _____ Private Detective Agency Number _____

(b) Position with agency: ☐ Owner ☐ Associate ☐ Partner ☐ Officer ☐ Director

(c) Street address of business: _____
(Street number, City, State & Zip Code)

(d) Business mailing address if different than (c): _____

(e) Telephone #: _____ Fax #: _____ E-Mail: _____

(f) Residence address: _____

Home telephone number: _____ Cell phone number: _____

4. Provide a statement as to the general nature of the private detective business in which you intend to engage: _____

(a) Have you been or are you presently licensed as a private detective in another jurisdiction? ☐ Yes ☐ No

If yes, in what state(s)? _____ When were you licensed? _____

(b) Has that license ever been suspended, revoked or subjected to other disciplinary action? ☐ Yes ☐ No

If yes, please explain. _____

(c) Have you ever been refused a private detective license in this state or from any other jurisdiction? ☐ Yes ☐ No

If yes, please explain. _____

(d) Have you ever been an officer, director, partner or associate of a person or agency which has been refused a private detective license or had a private detective license suspended, revoked or subject to other disciplinary action in this state or any other jurisdiction? ☐ Yes ☐ No

If yes, please explain. _____

(e) To your knowledge have you ever been the subject of a complaint to any department, bureau, board or any other governmental or regulatory body in this state or any other jurisdiction? ☐ Yes ☐ No

If yes, please explain. _____

5. Personal Information:

Date of Birth: _____ (mm/dd/yr)

Social Security Number: _____ (Providing your SSN is voluntary, but it is requested pursuant to K.S.A.74-139 and 74-148 and may be provided to the Kansas Director of Taxation for tax purposes and/or the Department of Social and Rehabilitation Services for child support purposes.)

Are you a citizen of the United States? ☐ Yes ☐ No

If not a citizen, are you legally present in the United States? ☐ Yes ☐ No

If you are not a citizen, please contact the Private Detective Licensing Unit at the Kansas Bureau of Investigation at (785) 296-4436 for further instructions.

Have you graduated from high school or earned a GED? ☐ Yes ☐ No
Have you served in the United States military? ☐ Yes ☐ No
If yes, please provide a copy of your DD214.
Were you honorably discharged? ☐ Yes ☐ No

6. Mental health:

- (a) Have you been found incompetent, incapacitated or impaired by reason of mental condition, deficiency or disease? ☐ Yes ☐ No
- (b) Are you currently addicted to, dependent on or abusive of alcohol or any controlled substance, narcotic or drug excluding medication prescribed by a physician? ☐ Yes ☐ No
- (c) At this time are you receiving inpatient or outpatient treatment for alcohol, any controlled substance, narcotic or drug addition, dependence or abuse? ☐ Yes ☐ No
- (d) Have you received such treatment within the past year? ☐ Yes ☐ No

If you answered yes to 6 (a), (b), (c) &/or (d) please explain in detail, including the name and address of any treatment facility or health care provider. You will then be requested to sign a release of information. (Use additional page(s) if necessary.)

7. (a) Are you currently a law enforcement officer with any law enforcement agency of the federal government or of the state or any political subdivision thereof? ☐ Yes ☐ No
(b) Do you currently hold a special commission from any law enforcement agency of the federal government or of the state or any political subdivision thereof? ☐ Yes ☐ No

“Special Commission” refers to any type of identification issued by a law enforcement agency or law enforcement officer which grants any temporary or permanent law enforcement authority to make arrests or maintain the public peace.

8. (a) Have you **ever** been convicted of a felony? ☐ Yes ☐ No
(b) Within the past ten (10) years have you been **convicted of any crime** (including DUI) other than minor traffic violations in this state or any other jurisdiction? ☐ Yes ☐ No

(K.S.A 21-4619 requires disclosure of all expunged crimes, including felonies)

If yes to either part of question 8, please explain (Use additional page(s) if necessary.):

In your explanation provide the circumstances of the arrest, original charges(s), title of court (municipal, state or federal), amended charges and disposition information regarding the conviction. ALSO, give your reason why you believe a conviction(s) should not preclude you from being licensed as a private detective. Provide copies of all pertinent court documents.

9. **EMPLOYMENT HISTORY:** List current employer and previous employers for the past 10 years not including employment prior to age 18 (including military service) in reverse chronological order. (Use additional page(s) if necessary.)

(a) CURRENT EMPLOYER: _____ Full or Part Time _____

Address: _____

City, State & Zip: _____

Phone number: _____ Dates of Employment: _____
(beginning month/year - ending month/year)

Occupation: _____ Reason for leaving: _____

(b) PRIOR EMPLOYER: _____ Full or Part Time _____

Address: _____

City, State & Zip: _____

Phone number: _____ Dates of Employment: _____
(beginning month/year - ending month/year)

Occupation: _____ Reason for leaving: _____

(c) PRIOR EMPLOYER: _____ Full or Part Time _____

Address: _____

City, State & Zip: _____

Phone number: _____ Dates of Employment: _____
(beginning month/year - ending month/year)

Occupation: _____ Reason for leaving: _____

(d) PRIOR EMPLOYER: _____ Full or Part Time _____

Address: _____

City, State & Zip: _____

Phone number: _____ Dates of Employment: _____
(beginning month/year - ending month/year)

Occupation: _____ Reason for leaving: _____

(e) PRIOR EMPLOYER: _____ Full or Part Time _____

Address: _____

City, State & Zip: _____

Phone number: _____ Dates of Employment: _____
(beginning month/year - ending month/year)

Occupation: _____ Reason for leaving: _____

(f) PRIOR EMPLOYER: _____ Full or Part Time _____

Address: _____

City, State & Zip: _____

Phone number: _____ Dates of Employment: _____
(beginning month/year - ending month/year)

Occupation: _____ Reason for leaving: _____

RELEASE OF RECORDS AND OTHER INFORMATION

For the purpose of the Private Detective Licensing Act, I hereby authorize any former or present employer, school official and any other person to release any information or records concerning my employment, character, integrity, education completion and any other information pertaining to my application of a private detective license or upon licensure, in relation to a complaint, to any representative of the Attorney General's Office or Special Agent or Special Investigator of the Kansas Bureau of Investigation

Applicant's Signature

Date

Subscribed and sworn to before me this _____ day of _____, _____

Notary's Signature

My commission expires: _____

SPECIAL COMMISSION STATEMENT

I, _____, understand that K.S.A.75-7b02(c) provides that unless
(Applicant please print your name)

expressly exempted from the provisions of the Kansas Private Detective or Security Operations Act, no law enforcement officer, or any person who holds a special commission from any law enforcement agency of the federal government or of the state, or any political subdivision thereof, may be licensed as a private detective or private detective agency. I further understand that special commission refers to any type of identification issued by a law enforcement agency or law enforcement officer which grants, or appears to grant, any temporary or permanent law enforcement authority, including but not limited to deputy, special deputy, special assistant, reserve officer, special officer or honorary officer.

Applicant's Signature

Date

APPLICANT'S AFFIDAVIT

(Must be signed before a Notary Public)

I, _____, of lawful age, being first duly sworn, on my oath, state
(Applicant Please Print your name)

that I am the applicant herein and I have read and examined the statements made in the above and forgoing application, including all statements made in any accompanying papers, and that the information contained herein is true and correct to the best of my knowledge and belief.

Applicant's Signature

Date

Subscribed and sworn to before me this _____ day of _____, _____

Notary's Signature

My commission expires: _____

STATEMENT OF EMPLOYMENT

(Only for applicants employed or to be employed by a private detective agency)

I, _____, applicant for a private detective license, submit that I will be
(Applicant Please Print your name)

employed (or I am employed), by private detective agency, _____

(located at)

(street number, city, state & zip code)

licensed by the State of Kansas under agency license number _____.

Applicant's Signature

Employer's Signature

Date

Employer's name (Printed)

Date

CERTIFICATE OF REFERENCE

Regarding the application of _____
(Applicant please print your name)

I, _____ of _____
(Reference please print your full name) (residence address)

(city, state & zip)

(phone number)

employed by _____

(business address)

(city, state & zip)

(phone number)

subscribe and affirm that:

[Read and initial each statement]

_____ I am a reputable person and citizen of the United States of America.

_____ I am **not** related or connected by blood or marriage to the applicant.

_____ I have personally known the applicant for a period of at least five (5) years past.

_____ I have **read his/her application for a private detective license** and believe each of the statements made therein to be true and correct to the best of my knowledge and belief.

_____ The applicant is a person of good moral character and he/she is honest and competent to engage in the business as a private detective.

_____ I recommend that his/her application for a license as a private detective be granted.

(NOTE: must be dated within four months of the date the application is received for processing)

Date

Signature of Reference

VERIFICATION

STATE OF _____

COUNTY OF _____

I, _____, of lawful age, being first duly sworn, upon his/her oath, subscribes and
(Print name of notary)

affirms: That _____ is the reference named in the above-captioned Certificate of
(Print name of reference)

Reference; that he/she has read the above and forgoing Certificate of Reference, knows and understands the contents thereof, and states that the statements contained therein are true and correct, according to his/her knowledge, information and belief of the applicant.

Subscribed and sworn to before me this _____ day of _____, _____

Notary's Signature

My commission expires: _____

CERTIFICATE OF REFERENCE

Regarding the application of _____
(Applicant please print your name)

I, _____ of _____
(Reference please print your full name) (residence address)

(city, state & zip)

(phone number)

employed by _____

(business address)

(city, state & zip)

(phone number)

subscribe and affirm that:

[Read and initial each statement]

_____ I am a reputable person and citizen of the United States of America.

_____ I am **not** related or connected by blood or marriage to the applicant.

_____ I have personally known the applicant for a period of at least five (5) years past.

_____ I have **read his/her application for a private detective license** and believe each of the statements made therein to be true and correct to the best of my knowledge and belief.

_____ The applicant is a person of good moral character and he/she is honest and competent to engage in the business as a private detective.

_____ I recommend that his/her application for a license as a private detective be granted.

(NOTE: must be dated within four months of the date the application is received for processing)

Date

Signature of Reference

VERIFICATION

STATE OF _____

COUNTY OF _____

I, _____, of lawful age, being first duly sworn, upon his/her oath, subscribes and
(Print name of notary)

affirms: That _____ is the reference named in the above-captioned Certificate of
(Print name of reference)

Reference; that he/she has read the above and forgoing Certificate of Reference, knows and understands the contents thereof, and states that the statements contained therein are true and correct, according to his/her knowledge, information and belief of the applicant.

Subscribed and sworn to before me this _____ day of _____, _____

Notary's Signature

My commission expires: _____

CERTIFICATE OF REFERENCE

Regarding the application of _____
(Applicant please print your name)

I, _____ of _____
(Reference please print your full name) (residence address)

(city, state & zip)

(phone number)

employed by _____

(business address)

(city, state & zip)

(phone number)

subscribe and affirm that:

[Read and initial each statement]

_____ I am a reputable person and citizen of the United States of America.

_____ I am **not** related or connected by blood or marriage to the applicant.

_____ I have personally known the applicant for a period of at least five (5) years past.

_____ I have **read his/her application for a private detective license** and believe each of the statements made therein to be true and correct to the best of my knowledge and belief.

_____ The applicant is a person of good moral character and he/she is honest and competent to engage in the business as a private detective.

_____ I recommend that his/her application for a license as a private detective be granted.

(NOTE: must be dated within four months of the date the application is received for processing)

Date

Signature of Reference

VERIFICATION

STATE OF _____

COUNTY OF _____

I, _____, of lawful age, being first duly sworn, upon his/her oath, subscribes and
(Print name of notary)

affirms: That _____ is the reference named in the above-captioned Certificate of
(Print name of reference)

Reference; that he/she has read the above and forgoing Certificate of Reference, knows and understands the contents thereof, and states that the statements contained therein are true and correct, according to his/her knowledge, information and belief of the applicant.

Subscribed and sworn to before me this _____ day of _____, _____

Notary's Signature

My commission expires: _____

CERTIFICATE OF REFERENCE

Regarding the application of _____
(Applicant please print your name)

I, _____ of _____
(Reference please print your full name) (residence address)

(city, state & zip)

(phone number)

employed by _____

(business address)

(city, state & zip)

(phone number)

subscribe and affirm that:

[Read and initial each statement]

_____ I am a reputable person and citizen of the United States of America.

_____ I am **not** related or connected by blood or marriage to the applicant.

_____ I have personally known the applicant for a period of at least five (5) years past.

_____ I have **read his/her application for a private detective license** and believe each of the statements made therein to be true and correct to the best of my knowledge and belief.

_____ The applicant is a person of good moral character and he/she is honest and competent to engage in the business as a private detective.

_____ I recommend that his/her application for a license as a private detective be granted.

(NOTE: must be dated within four months of the date the application is received for processing)

Date

Signature of Reference

VERIFICATION

STATE OF _____

COUNTY OF _____

I, _____, of lawful age, being first duly sworn, upon his/her oath, subscribes and
(Print name of notary)

affirms: That _____ is the reference named in the above-captioned Certificate of
(Print name of reference)

Reference; that he/she has read the above and forgoing Certificate of Reference, knows and understands the contents thereof, and states that the statements contained therein are true and correct, according to his/her knowledge, information and belief of the applicant.

Subscribed and sworn to before me this _____ day of _____, _____

Notary's Signature

My commission expires: _____

CERTIFICATE OF REFERENCE

Regarding the application of _____
(Applicant please print your name)

I, _____ of _____
(Reference please print your full name) (residence address)

(city, state & zip)

(phone number)

employed by _____

(business address)

(city, state & zip)

(phone number)

subscribe and affirm that:

[Read and initial each statement]

_____ I am a reputable person and citizen of the United States of America.

_____ I am **not** related or connected by blood or marriage to the applicant.

_____ I have personally known the applicant for a period of at least five (5) years past.

_____ I have **read his/her application for a private detective license** and believe each of the statements made therein to be true and correct to the best of my knowledge and belief.

_____ The applicant is a person of good moral character and he/she is honest and competent to engage in the business as a private detective.

_____ I recommend that his/her application for a license as a private detective be granted.

(NOTE: must be dated within four months of the date the application is received for processing)

Date

Signature of Reference

VERIFICATION

STATE OF _____

COUNTY OF _____

I, _____, of lawful age, being first duly sworn, upon his/her oath, subscribes and
(Print name of notary)

affirms: That _____ is the reference named in the above-captioned Certificate of
(Print name of reference)

Reference; that he/she has read the above and forgoing Certificate of Reference, knows and understands the contents thereof, and states that the statements contained therein are true and correct, according to his/her knowledge, information and belief of the applicant.

Subscribed and sworn to before me this _____ day of _____, _____

Notary's Signature

My commission expires _____